

ARPIT SHRIVASTAVA

About Me

- Cleared NDA Written exam 3 times, got recommended from 24 SSB BANGLORE (MEDICAL OUT)
- Excited to apply for the HR Manager position. With 6 month of experience in HR Manager.
- A quick learner, and I can adapt to new processes and systems easily.

Education

2019 Sagar Public school

High school

Sagar Public school 2021

Senior Secondary School

SRM Institute of Science and Technology

B.Tech in CSE With Specialization In Software Engineering

Experience

Tata Consultancy Services Intern

December 2022 - Present

- Creating web page and developing website for clinical depositaries.
- · Designing the fronted of website with HTML, Java script, CSS

Nayepankh foundation Intern

april 2023 - Present

- HR Manager of new Team Recruits
- Maintain daily records of the Interns

video editor for Youtube channel January 2023 - Present Intern

- edit video for Youtube channel of music video edits
- worked for video editing content for above 6 moths.

Aashman Foundation

January 2023 - march 2023

Intern

- Managing daily work entry and new registrations details in excel sheet
- Online Event Management

SRM MUN Society

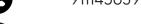
September 2022 - Present

Event management team member

- · Creating Excel and promoting the events of social media as well as physical promotion.
- Represented as delegate at Venezuela UNHRC Christ University.



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Skills

- Web Development
- MS Excel
- MS Office
- Fast Typing Speed
- - Typing accuracy

- Communication skills
- Organization skills
- Time Management
- Leadership Quality
- Video Editing