



ARPIT SHRIVASTAVA

About Me

- Cleared NDA Written exam 3 times, got recommended from 24 SSB BANGLORE (MEDICAL OUT)
- Excited to apply for the HR Manager position. With 6 month of experience in HR Manager .
- A quick learner, and I can adapt to new processes and systems easily.

Education

Sagar Public school 2019
High school

Sagar Public school 2021
Senior Secondary School

SRM Institute of Science and Technology 2026
B.Tech in CSE With Specialization In Software Engineering

Experience

Tata Consultancy Services December 2022 - Present
Intern

- Creating web page and developing website for clinical depositories.
- Designing the fronted of website with HTML, Java script, CSS

Nayepankh foundation april 2023 - Present
Intern

- HR Manager of new Team Recruits
- Maintain daily records of the Interns

video editor for Youtube channel January 2023 - Present
Intern

- edit video for Youtube channel of music video edits
- worked for video editing content for above 6 moths.

Aashman Foundation January 2023 - march 2023
Intern

- Managing daily work entry and new registrations details in excel sheet
- Online Event Management

SRM MUN Society September 2022 - Present
Event management team member

- Creating Excel and promoting the events of social media as well as physical promotion.
- Represented as delegate at Venezuela UNHRC Christ University.



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Skills

- Web Development
- MS Excel
- MS Office
- Fast Typing Speed
- Typing accuracy
- Communication skills
- Organization skills
- Time Management
- Leadership Quality
- Video Editing